

APPROVED MINUTES
Deschutes County R.F.P.D. #2
Board of Directors Meeting
Tuesday May 17th, 2022 at 11:00 A.M.

- 1. For the Record: Open Meeting and Introductions by President Roshak at: 11:00 AM**
Present: George Roshak, President; Kent Haarberg, Secretary-Treasurer; Oliver Tatom, Director; Gary Cadez, Director; Gary Marshall, Executive Director; Todd Riley, Fire Chief; Bill Boos, Drew Norris and Jason Bolen, Deputy Fire Chiefs; Kay Johnson, Accountant; Mike Cleavenger and Crosby Grindle, Budget Committee Members; Tom Cocanower, Citizen.
- 2. Public Comment:** None
- 3. Approval of minutes from last meeting:** Haarberg made a motion to approve last month's meeting minutes with one name misspelling to be edited. Motion seconded by Tatom. Motion approved unanimously.
- 4. Consideration of monthly expenses:** Haarberg stated he has reviewed the expenses, deposits and balances and verified that all the monthly accounting transactions are accurate to the best of his knowledge. Motion by Haarberg to approve the Monthly Expenses. Tatom seconded the motion. Motion Passed Unanimously.

May, 2022 Checks Written:

5693	Bulletin	Public Meeting notice	264.50
5694	Mastercard	See Below	1,969.87
5695	Gary Marshall	Cell Phone Reimbursement	80.00
5696	Kent Haarberg	LifeFlight Membership Reimb	69.00
5697	KJ Accounting	Accounting	1,100.00
EFT	Gary Marshall	Payroll	7,127.08
EFT	Payroll Taxes	Payroll taxes	4,296.27
EFT	Precisely Payroll	Payroll Fee	55.75
EFT	PERS	PERS retirement	<u>2,896.97</u>
		TOTALS	30,160.91

Mastercard:

Surf thru Redmond	Car wash	35.00
CJs at the Airport	Agenda meeting	57.00
Aloha Cafe	Board Meeting lunch	164.50
Under Armour	Uniforms	52.17
Carbonite	Backup software (3yrs)	291.58
Century Link	Office Phone	59.77
Cottonwood Café	Budget meeting lunch	49.00
BiMart	USB stick	9.99
Safeway	Drinks, cake for board lunch	40.42
Zumar Industries	Address Sign supplies	723.46
Wilco	Address Sign Posts	467.00
DRI Crash plan	Backup	<u>19.98</u>

4/30/2022 Bank Balances:

First Interstate Checking	40,927.66
First Interstate Money Market	208,585.43
LGIP Operating Fund	481,278.90

LGIP Capital Improvement Fund 1,126,117.78

Transfer payment of \$13,120 to City of Bend Fire Fund from LGIP. (Haarberg)

Transfer \$40,000 from MMA to Checking to cover above expenses. (Marshall)

Make payment of \$163,650 to US Bank for Debt Service Bond payment from LGIP. (Haarberg)

5. Reports:

A. Fire Department Reports / Fire Chief: Riley said the department took delivery of the new Ladder Truck and training has started. DC Bolen was introduced as the new Fire Marshal. The Mayor and one City Counselor has resigned. Riley said that Boos is the new Oregon Fire Chief's President. DC Boos gave his report and gave the wildfire mapping status and said the fire season is approaching. Roshak asked what the outcome will be when the wildfire mapping is completed? Boos asked Marshall to give his opinion. Marshall explained what happened when Senate Bill 360 mapping was completed and most likely there will be public hearings.

B. Accountant Report / Kay Johnson: Johnson gave her monthly accounting report to the Board.

C. Executive Director Report / Gary Marshall: No Report.

6. Old Business:

A. Painting of Logistic Warehouse (Old Station 302): Marshall said that this building was recently painted to match the painted colors of the new Tumalo fire station.

7. New Business:

A. 2021/22 Accuity Field Audit: Marshall said the new Auditor (Accuity) will be conducting a “Field Audit” in September and has targeted December to submit their final audit.

8. Good of the Order: Cleavenger gave report of wildfire fuel reduction in his neighborhood. Cocanower said that their neighborhood has also been removing fuels. Roshak complemented the awards banquet committee and praised the attendance and leadership.

9. Meeting Adjournment at: 11:25 AM.

10. Next Regular Board Meeting & Budget Hearing: June 21, 2022 at 11:30 A.M.